**Instructions for Use of Outcomes Integration Needs Assessment (OINA)**

About the Outcomes Integration Needs Assessment (OINA):

The OINA is designed for providers/teachers to self-assess their understanding of the following components. Each of these components is critical to outcomes measurement and integration of outcomes measurement into the Individualized Family Service Plan (IFSP) and Individualized Education Program (IEP) processes.

* 1. General information regarding child outcomes measurement,
	2. Process for gathering information on child outcomes,
	3. The ability to discuss child outcomes with families, and

d. The integration process.

The OINA can be used on an individual basis for coaches, supervisors, and TA staff to individualize their support to providers. It can also be used as a programmatic tool to assess training and Technical Assistance (TA) needs for all staff.

Recommendations for use:

The OINA is useful across several phase of implementation.

1. *Exploration*: During this phase, the providers may be asked to complete the OINA to inform the Exploration Team about possible readiness for integrating outcomes measurement into the IFSP/IEP process.
2. *Installation*: During this phase, the OINA can be used to gather baseline information about providers’ understanding of integrating early childhood outcomes into the IFSP/IEP process. This information could help the Implementation Team understand the potential needs of staff, define the focus for training efforts, and gather information on the system supports needed during the following initial implementation phase.
3. *Initial and Full Implementation*: The OINA can be helpful at each of these stages. It can guide decisions about the type of support and training needed to integrate outcomes measurement into the IFSP/IEP process. The OINA can also be helpful as a pre- and post-assessment to measure the success of TA efforts from the initial to full implementation stages.
4. *Across Implementation Phase*: The OINA can be used across all stages to measure incremental change from one phase to the next.